

Responses to Questions from First Office Hours:

1. Is this an ask me anything type session or will there be a presentation?

Yes, office hours are intended for you to ask any questions that you may have related to the EMR File Certification Process.

For example,

-What does the approval process look like?

-What are the upcoming dates and requirements from EHR Users?

-Support with XML files?

-Any question on data upload conditions related to any entity, for example 'When is the insurance confirmation information required?'

2. How many files are being sent?

Any number of child records can be sent as part of a single EMR import file.

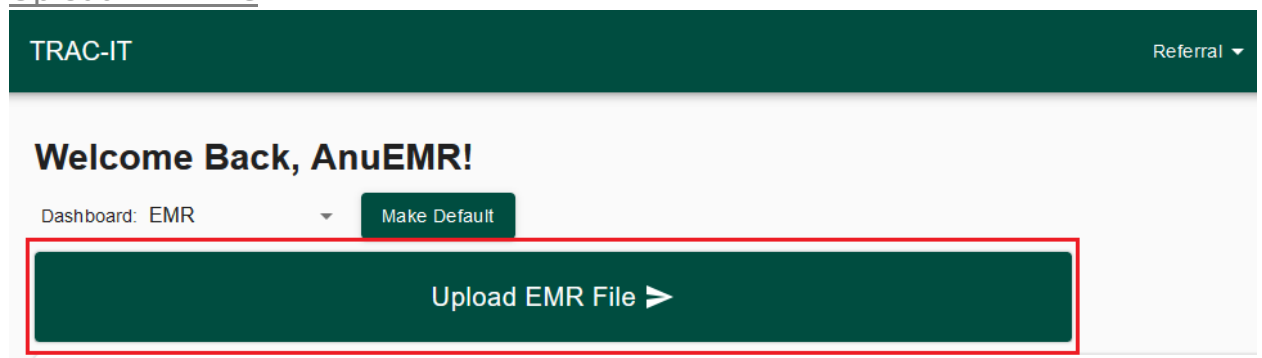
3. Do you have the xml schema for how the data should be sent

EMR Schema v5 is posted on the website <https://www.itcva.online/tracit-documents>. An updated version of the EMR Schema along with an updated version of the sample file will be shared over the next couple of months. The updated version will consist of updates related to Billing.

4. Last webinar I thought I saw 2 extracts where being requested.

As part of EMR File Certification process users are required to:

- Extract the data from their own EMR System and format it in an XML file version, using the EMR Schema as a reference.
- Once the data is formatted into an XML file as per the Schema, the file can be imported into TRAC-IT by going to the EMR Dashboard, then clicking Upload EMR File:



- When the file has been imported, TRAC-IT will create an Import EMR File task within the EI EMR Import case. If the file was able to be processed,

TRAC-IT will also create an EMR Import Results task within the EI EMR Import case.

Task Summary

Create Task + Close X

Search

Task Due Date On or After Due Date On or Before

Search Results

Task	Assignee	Result	Scheduled	Due Date	Completed ↓
EMR Import Results	AnuEMR AnuEMR - ALEXAN			10/14/2022	→
Import EMR File	AnuEMR AnuEMR - ALEXAN	Import		10/14/2022 1:06 PM	→

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- In the EMR Import Results task, two versions of the response file will be available.
 - A user-friendly CSV response file
 - XML response file

5. Are we recording all 8 numbers, or only the first 6 numbers? We have been entering each child's TRAC-IT ID into our EHR in preparation for electronic upload of daily notes.

All 8 numbers are required to be sent in the EHR import file. If only 6 digits (or partial TRAC-IT id) are sent via EHR, it will not be processed, and the following error will be displayed:

” Enrollment not found by enrollment number.”

A complete TRAC-IT id consists of 8 digits. example: 108300-01.